

**BIDS AND AWARDS COMMITTEE  
LAND TRANSPORTATION FRANCHISING AND REGULATORY BOARD  
(LTFRB) – CENTRAL OFFICE**

**INVITATION FOR NEGOTIATED PROCUREMENT  
SUPPLY AND DELIVERY OF TWO (2) UNITS OF PASSENGER VAN**

In view of the two (2) failed biddings held on September 20 and October 7, 2016, the Land Transportation Franchising and Regulatory Board (LTFRB) through its Bids and Awards Committee invites PhilGEPS registered suppliers to participate in the **Negotiated Procurement** for the project, “Supply and Delivery of Two units of Passenger Van” with an Approved Budget for the Contract (ABC) of Philippine Pesos Two Million Five Hundred Only (PhP2,500,000.00) in accordance with Section 53.1 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 otherwise known as the “Government Procurement Reform Act”.

For more details on this project, please refer to the Section VI. Schedule of Requirements (**Annex A**) and Section VII. Technical Specifications (**Annex B**).

The following eligibility and technical documents as well as the Financial Proposal Form (**Annex C**) shall be submitted on or before March 20, 2017, 10:00 a.m. at 3<sup>rd</sup> Floor Mini-conference Room, LTFRB Central, East Avenue, Quezon City:

**I. Eligibility Documents**

**Class “A” Documents**

- a) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration;
- b) Mayor’s permit for 2017, issued by the city or municipality where the principal place of business of the supplier is located or the equivalent document for Exclusive Economic Zones or Areas. In cases of recently expired Mayor’s/Business Permit, it shall be accepted together with the official receipt of proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184.

- c) Statement of all ongoing and completed government and private contracts within the last three (3) years prior to the deadline for the submission of bids for this project, including contracts awarded but not yet started, if any, whether similar in nature and complexity to the contract to be bid;

Statement identifying the bidder's single largest completed contract similar to the contract to be bid except under conditions provided for in Sec. 23.5.1.3 of the IRR;

The statement shall include, for each contract the following:

- i. Name of the Contract;
  - ii. Date of the contract;
  - iii. Kinds of goods;
  - iv. Amount of contract and value of outstanding contracts;
  - v. Date of delivery;
  - vi. End-user's acceptance of Official Receipt(s) issued for the contract, if completed.
- d) Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from proposal submission;
- e) NFCC computation in accordance with ITB clause 5.5;
- f) Tax Clearance per Executive Order 398, series of 2005, as finally reviewed and approved by the BIR;

#### Class "B" Documents

- g) If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into the abide by the provisions of the JVA in the instance that the bid is successful.

## **II. Technical Documents**

- a) Bid Security in favour of the LTFRB shall be either in the following forms and amount:
- i. Bid Securing Declaration. Sample form is attached as Annex D; or
  - ii. 2% of the ABC, if cash or cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank

- iii. 5% of the ABC, if surety bond with certification from Insurance Commission that such insurance company is authorized to issue such security;
- b) Conformity with the Schedule of Requirements and Technical Specifications, as indicated in Annexes “A” and “B”;
- c) Sworn Statement in accordance with Section 25.2 (a)(iv) of the IRR of RA 9184 and using the form prescribed in Annex E.

An initial meeting for the negotiated procurement with interested suppliers will be conducted on March 6, 2017, 10:00 a.m. Opening of Sealed Proposal/Offer and Negotiations shall be on March 20, 2017 at 10:30 a.m.

Interested suppliers may obtain further information from the Land Transportation Franchising and Regulatory Board (LTFRB), 3<sup>rd</sup> Floor, Procurement Unit, East Avenue, Quezon City.

The LTFRB reserves the right to accept or reject any proposals, offers, and negotiation, to annul the procurement process, at any time prior to contract award, without thereby incurring any liability to the affected Supplier or Suppliers.

For further information, please refer to:

Ms. Isidra C. Penales  
Procurement Unit  
3rd Floor LTFRB Bldg., East Avenue, Q.C.  
Tel. No. : 925-84-10  
Email Address : [ltfrbprocurement@yahoo.com](mailto:ltfrbprocurement@yahoo.com)  
Facimile No. : 925-84-10

**ATTY. CARL SHA JEMIMAH F. MARBELLA**  
Chairman, Bids and Awards Committee