

**INVITATION TO BID FOR THE PROVISION OF JANITORIAL SERVICES TO
THE LAND TRANSPORTATION FRANCHISING AND REGULATORY BOARD
(LTFRB)**

- 1 The Land Transportation Franchising and Regulatory Board, through the General Appropriations Act (GAA) of CY 2016 intends to apply the sum of Philippine Pesos Two Million Nine Hundred Thousand (PhP 2,900,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the provision of Janitorial Services for a period of one year (January-December 2016). Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2 The LTFRB now invites bids for the Provision of Janitorial Services for the period from January 1, 2016 to December 31, 2016. Bidders should have completed, within the past three (3) years from the date of submission and receipt of bids, a contract similar to the Project with an amount at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3 Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
- 4 Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
- 5 Interested bidders may obtain further information from the Office of the Bids and Awards Committee, Land Transportation Franchising and Regulatory Board (LTFRB), 1/F Procurement Unit, East Avenue, Quezon City and inspect the Bidding Documents at the same address from 8:00 A.M. to 5:00 P.M. from Monday to Friday.
- 6 A complete set of Bidding Documents may be acquired by interested Bidders starting on November 5, 2015 until November 25, 2015 at 9:30 A.M. from the address above and upon payment of a nonrefundable fee for the Bidding Documents in the amount of Philippine Pesos Five Thousand (PhP 5,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

- 7 The LTFRB will hold a Pre-Bid Conference on **November 10, 2015 at 2:00 P.M.** at the **LTFRB Multi-Purpose Hall, 4thFloor, LTFRB Bldg., East Avenue, Quezon City** which shall be open only to all interested parties who have purchased the Bidding Documents.
- 8 Bids must be delivered to the address below on or before **9:00 A.M. of November 25, 2015**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

Bid opening shall be at **10:00 A.M. of November 25, 2015** at **LTFRB Multi-Purpose Hall, 4thFloor, LTFRB Bldg., East Avenue, Quezon City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
- 9 The LTFRB reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- 10 For further information, please refer to:

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Procurement Unit
1st Floor LTFRB Bldg., East Avenue, Q.C.
Tel. No. : 426-25-26
Email Address : ltfrbcentral@yahoo.com.ph
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ATTY. ROBERTO P. CABRERA III (SGD)
Executive Director
Chairman, Bids and Awards Committee