

ANNOUNCEMENT

LTFRB VACANT POSITIONS

AS OF 15 FEBRUARY 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney V	OSEC-DOTrB-ATY5-85-2017	25	989,268.00	Bachelor of Laws	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/ management experience	RA 1080 (BAR)		Legal Division - LTFRB Central Office
2	Attorney III	OSEC-DOTrB-ATY3-111-2017	21	630,648.00	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (BAR)		Legal Division - LTFRB Central Office
3	Legal Assistant II	OSEC-DOTrB-LEA2-387-2017	12	265,788.00	BS Legal Management, AB Paralegal Studies, Law, Political Science or other allied courses	4 hours of training relevant to legal work, such as legal ethics, legal research and writing, or legal procedure	None required	Career Service (Professional)/ Second Level Eligibility		Legal Division - LTFRB Central Office
4	Administrative Assistant I (Stenographic Reporter I)	OSEC-DOTrB-ADAS1-109-2017	7	183,048.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional) /First Level Eligibility		Legal Division - LTFRB Central Office

5	Supervising Transportation Development Officer	OSEC-DOTrB-SVTDO-115-2017	22	704,604.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)/ Second Level Eligibility		Technical Division - LTFRB Central Office
6	Administrative Assistant V (DEMO III)	OSEC-DOTrB-ADAS5-68-2017	11	242,148.00	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Career Service (SubProfessional) /First Level Eligibility (MC 11, s. 96 - Cat I) Data Encoder		Technical Division - LTFRB Central Office
7	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-879-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional) /First Level Eligibility		Technical Division - LTFRB Central Office
8	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-880-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional) /First Level Eligibility		Technical Division - LTFRB Central Office
9	Information Technology Officer II	OSEC-DOTrB-ITO2-150-2017	22	704,604.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)/ Second Level Eligibility		Information Systems Management Division - LTFRB Central Office
10	Computer Operator II	OSEC-DOTrB-COMPO2-170-2017	9	209,676.00	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (SubProfessional) /First Level Eligibility (MC 11, s. 96 - Cat I) Data Encoder		Information Systems Management Division - LTFRB Central Office
11	Administrative Aide VI (DEMO I)	OSEC-DOTrB-ADA6-884-2017	6	172,080.00	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	None required	None required	Career Service (SubProfessional) /First Level Eligibility (MC 11, s. 96 - Cat I) Data Encoder		Information Systems Management Division - LTFRB Central Office

12	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-889-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional)/ First Level Eligibility		Information Systems Management Division - LTFRB Central Office
13	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-891-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional)/ First Level Eligibility		Information Systems Management Division - LTFRB Central Office
14	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-892-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional)/ First Level Eligibility		Information Systems Management Division - LTFRB Central Office
15	Administrative Officer III (Supply Officer II)	OSEC-DOTrB-ADOF3-386-2017	14	317,928.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		Administrative Division - LTFRB Central Office
16	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-902-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional)/ First Level Eligibility		Administrative Division - LTFRB Central Office
17	Administrative Aide VI (Printing Machine Operator II)	OSEC-DOTrB-ADA6-903-2017	6	172,080.00	High school graduate	None required	None required	Printing Machine Operator (MC 11, s. 96 - Cat. II)		Administrative Division - LTFRB Central Office
18	Administrative Officer II (Budget Officer I)	OSEC-DOTrB-ADOF2-143-2017	11	242,148.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility		Financial and Management Division - LTFRB Central Office

19	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-908-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional)/ First Level Eligibility		Financial and Management Division - LTFRB Central Office
20	Engineer II	OSEC-DOTrB-ENG2-80-2017	16	381,180.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		Franchise Planning and Monitoring Division - LTFRB Central Office
21	Engineer II	OSEC-DOTrB-ENG2-81-2017	16	381,180.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		Franchise Planning and Monitoring Division - LTFRB Central Office
22	Chief Transportation Development Officer	OSEC-DOTrB-CTDO-31-2017	24	879,588.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility		LTFRB - Regional Office II, Tuguegarao Cagayan
23	Attorney IV	OSEC-DOTrB-ATY4-101-2017	23	787,248.00	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080 (BAR)		LTFRB - Regional Office V, Rawis, Legazpi City
24	Administrative Officer V (Administrative Officer III)	OSEC-DOTrB-ADOF5-220-2017	18	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility		LTFRB - Regional Office V, Rawis, Legazpi City
25	Financial Analyst II	OSEC-DOTrB-FINA2-130-2017	15	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		LTFRB - Regional Office V, Rawis, Legazpi City

26	Administrative Officer IV (Budget Officer II)	OSEC-DOTrB-ADOF4-163-2017	15	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility		LTFRB - Regional Office V, Rawis, Legazpi City
27	Administrative Assistant III (Stenographic Reporter II)	OSEC-DOTrB-ADAS3-240-2017	9	209,676.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (SubProfessional)/ First Level Eligibility		LTFRB - Regional Office V, Rawis, Legazpi City
28	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-925-2017	6	172,080.00	Completion of 2 years studies in college	None required	None required	Career Service (SubProfessional)/ First Level Eligibility		LTFRB - Regional Office V, Rawis, Legazpi City
29	Attorney IV	OSEC-DOTrB-ATY4-108-2017	23	787,248.00	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080 (BAR)		LTFRB - Regional Office VIII, Palo, Leyte
30	Chief Transportation Development Officer	OSEC-DOTrB-CTDO-39-2017	24	879,588.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service (Professional)/ Second Level Eligibility		LTFRB - Regional Office X, Cagayan De Oro City
31	Attorney IV	OSEC-DOTrB-ATY4-113-2017	23	787,248.00	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080 (BAR)		LTFRB - NCR
32	Attorney IV	OSEC-DOTrB-ATY4-114-2017	23	787,248.00	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080 (BAR)		LTFRB - NCR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 23, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Atty. Martin B. Delgra III

Chairman

East Avenue, Diliman, Quezon City 1100, Philippines

trabahosalfrb@gmail.com

Applicants for more than one (1) position should submit complete set of documents for each position applied for.

This office highly encourage interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities.

Posting Date: 19 FEB 2018

Closing Date: MARCH 23, 2018


Atty. Carl Sira Jemimah F. Marbella
OIC Executive Director

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.