

ANNOUNCEMENT

LTFRB VACANT POSITION

AS OF 24 APRIL 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Stenographer I)	OSEC-DOTrB-ADA4-584-2017	4	152,088.00	Completion of two (2) years studies in College	Not required	Not required	Career Service (Subprofessional)/ First Level Eligibility		Regional Franchising and Regulatory Office No. 11 (Davao City)

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Please signify your interest in writing and attach the following documents to your application letter and send to the address below not later than May 11, 2018, to wit:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Atty. TERESITA P. YÑIGUEZ

Regional Director

Balusong Ave., Matina, Davao City

ltfrbdavao@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.