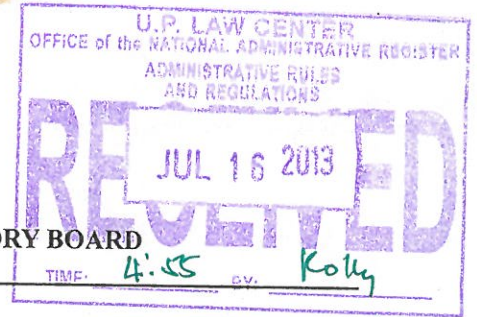




Republic of the Philippines  
 Department of Transportation and Communications  
**LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD**  
 East Avenue, Quezon City



**MEMORANDUM CIRCULAR**  
**NUMBER 2013- 002**

**SUBJECT: AMENDMENTS ON THE REVISED CITIZENS CHARTER INVOLVING  
 THE APPLICATION FOR EXTENSION OF VALIDITY OF CPC**

On June 27, 2012, the Board issued Memorandum Circular 2012-016, re: APPROVING THE 2012 REVISED LTFRB CITIZEN'S CHARTER AND MANDATING ITS PRIMACY OVER INCONSISTENT PROVISIONS OF LTFRB ISSUANCES.

Pursuant to the Revised Citizen's Charter of the LTFRB, the Board approved new procedures in the processing of Applications for Extension of Validity of Certificates of Public Convenience, particularly dispensing with the hearing requirement for the said application.

However, in the letter addressed to then Board Member AL A. PARRENO by HON. JOSE PERPETUO LOTILLA, Undersecretary for Legal Affairs of the Department of Transportation and Communication, Re: LEGAL OPINION REGARDING NEW PROCEDURE FOR APPLICATIONS FOR EXTENSION OF VALIDITY OF CPC dated January 4, 2013, the latter posits that a hearing cannot be dispensed with in an Application for Extension of Validity, as it would entail a determination of certain facts which the law requires to be ascertained, and which could only be established through the conduct of a full blown hearing.

**Thus, this Board hereby amends and modifies portion of the Revised Citizens Charter, insofar as the elimination of hearing requirement for Applications for Extension of Validity of Certificate of Public Convenience is concerned. Accordingly, the conduct of hearing on all applications for extension of validity filed pursuant to the Revised Citizens Charter shall be required.**

**Anent thereto, this Board hereby reiterates the mandatory representation of counsel in all applications to be heard by the Board (Revised Rules of Procedure, Sec. 6 Rule 8). Said counsel shall file his/her Entry of Appearance, failure of which shall prevent him/her from representing any party during the hearing.**

All other issuances or parts thereof inconsistent herewith are hereby modified, amended, or superseded accordingly.

This Memorandum Circular shall take effect immediately following its publication in a newspaper of general circulation and the filing of three (3) copies hereof with the UP Law Center pursuant to Presidential Memorandum Circular No. 11, dated 09 October 1992.

SO ORDERED.

**JUL 15 2013**

Quezon City, Philippines, \_\_\_\_\_

EFFECTIVITY DATE: JULY 18, 2013

  
**ATTY. WINSTON M. GINEZ, CPA**  
 Chairman

  
**ENGR. RONALDO F. CORPUS**  
 Board Member



  
**ATTY. ROBERTO P. CABRERA, III**  
 OIC-Board Member &  
 Executive Director