



Republic of the Philippines  
Department of Transportation  
**LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD**  
East Avenue, Diliman, Quezon City

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MEMORANDUM CIRCULAR NO. 2017-003

DATE : 03 FEBRUARY 2017

SUBJECT : AMENDING MEMORANDUM CIRCULAR NO. 2002-015  
(Re: POLICY GUIDELINES FOR ALL TRANSPORT COOPERATIVES TRANSACTING BUSINESS WITH LTFRB)

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On July 31, 2002, the Board issued Memorandum Circular No. 2002-015, Re: POLICY GUIDELINES FOR ALL TRANSPORT COOPERATIVES TRANSACTING BUSINESS WITH LTFRB.

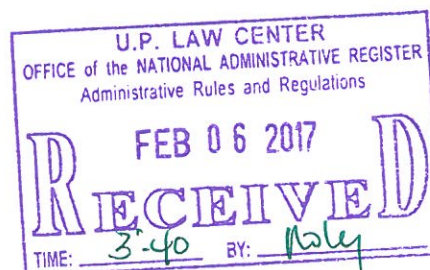
After careful and thorough review of the said policy guidelines, and in observance of the right to due process, this Board finds it necessary to amend a portion thereof, particularly letter (b) thereof, to now read as follows:

“ x x x

b. Where there is involuntary dropping of membership/unit from the Cooperative. The same documents enumerated in (a) above shall be required. In addition therewith, applicant-cooperative shall submit the management contract with the member to be dropped, and the latter's identification documents with his/her existing residential or postal address.

Further, Subpoena shall be issued by the Chief of the Legal upon the affected member/s of the subject application to appear on the scheduled date of hearing to comment or contest the said application. Notice of Hearing shall be issued to the applicant-cooperative for them to appear and explain in writing the circumstances relative to the involuntary dropping and/or substitution of unit.”

All other issuances or parts thereof inconsistent herewith are hereby modified, amended, superseded accordingly.

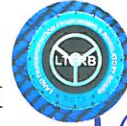


This Memorandum Circular shall take effect immediately following its publication in a newspaper of general circulation and the filing of three (3) copies hereof with the UP Law Center pursuant to Presidential Memorandum circular No. 11, dated 09 October 1992.

**SO ORDERED.**

Quezon City, Metro Manila.

  
**ATTY. MARTIN B. DELGRA III**  
Chairman

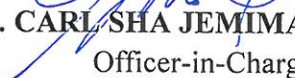


  
#2.3.17

  
**ENGR. RONALDO F. CORPUS**  
Board Member

**ATTY. AILEEN LOURDES A. LIZADA**  
Board Member

Attested by:

  
**ATTY. CARL SHA JEMIMAH F. MARBELLA**  
Officer-in-Charge  
Office of the Executive Director

**EFFECTIVITY**  
DATE: 07 FEB 2017

U.P. LAW CENTER  
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Administrative Rules and Regulations  
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