



Republic of the Philippines  
Department of Transportation  
**LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD**  
East Avenue, Quezon City

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**BOARD RESOLUTION NO. 004**  
**Series of 2018**

**WHEREAS**, the Land Transportation Franchising and Regulatory Board (LTFRB) was created by Executive Order No. 202 on June 19, 1987, an administrative agency with quasi-judicial powers, and is the existing franchising and regulatory body for land transportation today;

**WHEREAS**, on May 13, 2015, the Board has issued Memorandum Circular No. 2015-008, Re: GUIDELINES GOVERNING THE ISSUANCE OF SPECIAL PERMITS;

**WHEREAS**, Item No. III of the said Memorandum Circular with reference to SPECIAL PERMIT DURING CONTINGENCIES, states that *“The Board may issue Special Permits for any contingency that may happen for the convenience and protection of the public. However, the Board shall solely determine such contingencies”*

**WHEREAS**, due to recent events that transpired, such as but not limited to transport strikes/holidays, MRT maintenance issues and the “OPLAN TANGGAL BULOK, TANGGAL USOK” campaign against public utility vehicles pursuant to the PUV Modernization Program, which resulted to the inconvenience of the riding public, this Board was constrained to seek the assistance of PUB operators to mobilize on the affected routes by way of special permit;

**WHEREAS**, there is an urgent necessity to respond to the demands of the riding public during such contingencies or similar thereto in order to avoid further inconvenience to the public;

**NOW, THEREFORE**, the Board hereby RESOLVES, as it is hereby RESOLVED to adopt the following guidelines that will govern special permits during contingencies:

1. Applications for Special Permit of this nature shall be voluntary, for PUB operators only, and are exempt from filing fees;
2. The duration of the Special Permit shall be one (1) year from date of issuance;
3. Only ten percent (10%) of the fleet shall be allowed to be operated under special permit of this nature and shall be exempt from apprehension by LTO, MMDA and other deputized traffic law enforcement agencies for violation of the number coding;
4. Units authorized by virtue of special permit of this nature shall be on “STAND BY” during the one (1) year period and shall be deployed only during contingencies as may be determined by the Board;

5. There will be a calibrated dispatch by the Board via the fastest communication exchange of the units under special permit of this nature;
6. The CPC of the unit/s intended to be used must be valid during the period covering the Special Permit or that an Extension of Validity has been duly filed;
7. This shall only cover Public Utility Bus Service with valid and effective Passenger Accident Insurance Coverage;
8. The CPC of the unit/s intended to be used is not suspended at the time of the filling and during the period covered by the Special Permit.
9. The proposed unit/s should not be more than ten (10) years old;
10. A flat rate in the amount of Ten (Php10.00) Pesos shall be charged for non-aircon and Twelve (Php12.00) Pesos for aircon buses. No additional fare shall be charged for succeeding kilometers in excess of 5 kilometers.
11. Application for Inter – Regional Special Permit of this nature will be filed in the Region where the operator is based but approval will be done by the Board.

**APPROVED AND SIGNED** by the undersigned Chairman and Board Members, this 02 day of ~~E~~- **FEB** 2018, Quezon City, Philippines

  
**ATTY. MARTIN B. DELGRA, III**

Chairman



  
**ENGR RONALDO F. CORPUS**  
Board Member

  
**ATTY. AILEEN LOURDES A. LIZADA**  
Board Member

Attested by:

  
**ATTY. CARL S.J. F. MARBELLA**  
OIC-Executive Director