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Republic of the Philippines
LAND TRANSPORTATION FRANCHISING AND REGULATORY BOARD
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LAND TRANSPORTATION FRANCHISING AND REGULATORY BOARD in the CSC website:

VLADIMIR CUSTER S. KAHULUGAN
Regional Director

Date: July 30, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Stenographer I)	OSEC-DOTrB-ADA4-578-2017	4	13,214.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	None Required	None Required	Career Service (Sub-professional)/ First Level Eligibility		LTFRB-Regional Office V, Rawis, Legazpi City
1	Administrative Aide VI (Clerk III)	OSEC-DOTrB-ADA6-926-2017	6	14,847.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility		LTFRB-Regional Office V, Rawis, Legazpi City
1	Administrative Assistant III (Stenographic Reporter II)	OSEC-DOTrB-ADAS3-240-2017	9	17,975.00	Completion of two-year studies in college or High School Graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility		LTFRB-Regional Office V, Rawis, Legazpi City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 14, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VLADIMIR CUSTER S. KAHULUGAN
Regional Director
Bicol Regional Government Center, Rawis, Legazpi City
ltfrb_ros@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.