



Republic of the Philippines  
Department of Transportation  
**LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD**  
East Avenue, Quezon City

**BOARD RESOLUTION NO. 069**  
**Series of 2020**

**WHEREAS**, recently, or on May 13, 2020, the Philippine government has imposed a modified enhanced community quarantine (MECQ) effective May 16, 2020 until May 31, 2020 over Metro Manila and other high- risk areas in the country, while general community quarantine (GCQ) is being imposed for the rest of the country in relation to the existing COVID-19 pandemic;

**WHEREAS**, pursuant to the guidelines released for the MECQ and following the recommendation of Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID) through Resolution No. 35, more businesses are allowed to operate with 50% of their employees on-site;

**WHEREAS**, notwithstanding the opening of identified businesses in the MECQ declared areas, public transportation is still restricted and allowed for a limited capacity even on the GCQ declared areas;

**WHEREAS**, as per MECQ guidelines, industries that are to open during the MECQ shall provide company shuttle service for their employees returning for work;

**NOW THEREFORE**, in compliance with the MECQ guidelines and recommendation of the IATF-EID to allow operation of public Shuttle Service to address the demand for public transportation of employees for industries/companies allowed to resume business operations during the MECQ and/or GCQ, the Board **RESOLVES** as it hereby **RESOLVED** to accept application for Special Permit from holders of Valid Certificates of Public Convenience (CPC) and Provisional Authority (PA), such as buses, tourist coasters/vans, School Bus/Vans Service, UV Express Service and modernized PUJs, to operate as Shuttle for employees of industries and companies during the duration of the MECQ and/or GCQ.

**RESOLVED** further, the Board shall adopt the following guidelines/requirements to ensure that the inter-Agency Task Force (IATF) approved health standards and other protocols are strictly observed for shuttle service, to wit:

1. Drivers and conductors shall wear masks and gloves at all times;
2. Commuters are required to wear masks in order to be allowed to board a PUV (No Face Mask, No Ride);
3. All PUVs must be equipped with thermal scanners while plying the route for checking body temperature of all passengers prior to boarding. Those with body temperature of 38 degrees centigrade or higher shall not be allowed to board the vehicle. Hence, commuters with fever are not advised to travel. Operator must regularly check the availability of the thermal scanner in PUV units;
4. Vehicles shall be disinfected every end of each trip with all surfaces (especially seats, armrests, handles) wiped down with disinfecting agent;

5. All frequently touched surfaces of the vehicle such as but not limited to seats, armrests, handles shall be disinfected at least once every three (3) hours if the vehicle is in continuous operation;
6. Operators/Drivers should provide a foot-disinfectant or foot bath for passengers prior to boarding;
7. Driver compartment of PUVs should be sealed off from passenger area using non-permeable, transparent material;
8. Physical distancing must at all times be observed inside the PUVs. Thus, passenger load must not exceed 50% or half of the vehicle capacity (excluding driver and conductor), passengers should be seated one seat apart; no standing passengers shall be allowed;
9. Operators/Drivers shall put a marking on the seats of the PUVs which the passengers could occupy;
10. All Operators or safety officers must regularly examine the drivers' and conductors' fitness to work by checking their body temperature and screening/detecting any symptoms of COVID-19. Should a driver or conductor show symptoms of COVID-19, he/she shall be prohibited to report to work and shall be subjected to quarantine immediately.
11. Operators/Drivers shall comply with all the IATF-EID resolutions in relation to the covid-19 pandemic in order to prevent the spread of the virus.

**RESOLVED**, further, Special Permits of this nature shall be through online request at the official email account of LTFRB Central and Regional Offices as indicated in ANNEX "A" of this Board Resolution for free. The corresponding Special Permits shall likewise be sent thru the email used by the concerned operator in sending its request

Downloadable Form for the Special Permit request is available at [www.ltfrb.gov.ph](http://www.ltfrb.gov.ph).

**APPROVED AND SIGNED** by the undersigned Chairman and Board Members, this 16th day of May, 2020, Quezon City, Philippines

**SO ORDERED.**

Quezon City, Philippines.

  
**ATTY. MARTIN B. DELGRA III**  
 Chairman



  
**ENGR. RONALDO F. CORPUS**  
 Board Member

**P/MAJ. GEN. ANTONIO N. GARDIOLA JR. (Ret.)**  
 Board Member

Attested by:

  
**COL. RENWICK R. RUTAQUIO (Ret.)**  
 Regional Director/OIC-Executive Director