



Republic of the Philippines  
Department of Transportation  
**LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD**  
East Avenue, Quezon City

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**BOARD RESOLUTION NO. 196**  
**SERIES OF 2020**

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**WHEREAS**, on 11 September 2020, President Rodrigo Roa Duterte signed into law Republic Act No. 11494, otherwise known as Bayanihan to Recover as One Act, which mandates a comprehensive program to address multifarious needs of the Filipino people to recover from the COVID-19 pandemic which includes the adversely affected transport sector;

**WHEREAS**, as part of the COVID-19 Response and Recovery Interventions under Section 4, paragraph (*fff*) of said Act, the Department of Transportation (DOTr) is directed to coordinate and negotiate for partial subsidized service contracting of public utility vehicles (PUVs) as a form of temporary relief to adversely affected workers in the public transportation sector, which at the time raising the level of service of the modes of public transport covered by this program;

**WHEREAS**, for the effective implementation of cited provision in the immediately preceding paragraph, under Section 10, paragraph (g) under the same Act, it allocated specifically Five Billion Five Hundred Eighty Million Pesos (P5,580,000,000.00) to provide temporary livelihood to displaced workers in the industry through service contracting, regardless of quarantine levels, of public utility vehicles;

**WHEREAS**, on 26 September 2020, the Secretary of the DOTr issued Department Order No. 2020-017 which provides for the Implementing Guidelines for the PUV Service Contracting Program which has designated the Land Transportation Franchising and Regulatory Board (LTRB) as the implementing Agency for said Program;

**WHEREAS**, on 05 October 2020, the Board issued Memorandum Circular No. 2020-059 setting for the guidelines for the implementation of the Service Contracting Program, which includes among other the establishment of a Program Implementation Unit (PIU) and the hiring of Personnel for said purpose;

**NOW THEREFORE**, for and in consideration of the foregoing, the Board hereby **RESOLVES** as it is hereby **RESOLVED** to:

1. **APPROVE** the positions for the personnel needed by the Program Implementation Unit (PIU) hereto attached as Annex "A":
2. **APPROVE** the hiring of Additional Personnel subject to existing rules and regulations. Accordingly, the Administrative Division shall, shall cause the publication, selection, and hiring of needed additional personnel for the PIU.
3. **APPROVE** the budgetary allocation and payment of the corresponding compensation for those hired personnel subject to existing personnel, accounting and auditing rules and procedures.

4. DIRECT the PIU, Technical Working Group, Administrative Division, and Finance Division to submit reports necessary in relation to the implementation of the Program and usage of funds thereof.

**SO ORDERED.**            **OCT 15 2020**

**Adopted and Approved Through Teleconference  
on 8<sup>th</sup> of October 2020, Quezon City, Philippines**

  
**ATTY. MARTIN B. DELGRA III**  
Chairman



  
**ENGR. RONALDO F. CORPUS**  
Board Member

  
**P/COL. JOEL C. PERNITO (Ret.)**  
Board Member

Attested by:

  
**Col. RENWICK K. RUTAQUIO (Ret.)**  
OIC-Executive Director

**ANNEX A**  
Service Contracting Project Implementation Unit  
Approved Personnel Compliment

<b>Item No.</b>	<b>No. of Position</b>	<b>Proposed Position (IOS compatible)</b>	<b>Salary Grade</b>
<b>Technical Unit</b>			
1	1	Project Development Officer IV	22
2	2	Project Evaluation Officer III	18
3	1	Legal Assistant II	12
4	2	Information Technology Officer I	19
<b>Comms Unit</b>			
5	1	Senior Communications Development Officer	18
6	2	Communications Development Officer II	15
<b>Administrative Unit</b>			
7	2	Administrative Officer II (HRMO I)	11
8	5	Administrative Officer II (Administrative Officer I)	11
9	5	Administrative Assistant II (Disbursing Officer II)	8
10	1	Administrative Aide IV (Driver II)	4
<b>Financial and Management Unit</b>			
11	5	Accountant II	16
12	5	Administrative Officer IV (Management & Audit Analyst II)	15
13	1	Administrative Officer IV (Budget Officer II)	15
14	2	Administrative Assistant II (Accounting Clerk III)	8
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