



Republic of the Philippines
Department of Transportation
LAND TRANSPORTATION FRANCHISING & REGULATORY BOARD
East Avenue, Quezon City

MEMORANDUM CIRCULAR
NUMBER 2022-051

**SUBJECT : SUPPLEMENT TO MEMORANDUM CIRCULAR NO. 2017-030,
RE: GUIDELINES FOR OFF-STREET TERMINAL
OPERATIONS UNDER DEPARTMENT ORDER NO. 2017-011,
OTHERWISE KNOWN AS THE OMNIBUS FRANCHISING
GUIDELINES**

WHEREAS, to implement the principles and policies of Department Order No. 2017-011, otherwise known as the Omnibus Franchising Guidelines (OFG), the Land Transportation Franchising and Regulatory Board (the Board) issued the necessary implementing guidelines of said Department Order;

WHEREAS, one of the policies or principles of the OFG is to provide public transportation which are accessible to all passengers from different sectors of society, including senior citizens and persons with disabilities (PWD), and to make public transportation available in every community. Designated location of stops, pick-up and drop-off points with adequate facilities shall also be provided to facilitate convenient boarding and alighting of passengers;

WHEREAS, on December 01, 2017, the Board issued Memorandum Circular No. 2017-030 or Guidelines for Off-Street Terminal Operations x-x x, which provides for the standard requirements for the operation of off-street terminal and bus terminal facilities;

WHEREAS, in order to address the perceived and/or imminent threat against security, congruent with the mission and vision to ensure commuters and the public in general with safe and convenient public transportation, the Board finds the necessity to tighten existing policies on terminal facilities, and to ensure safety of passengers while the bus unit is in transit;

NOW THEREFORE, the Board **RESOLVES** as it hereby **RESOLVED** to impose **ADDITIONAL REQUIREMENTS** to those initially provided under Memorandum Circular No. 2017-030, such as the following, to wit:

1. LGU Business Permit to operate as public transport terminal;
2. Security Plan duly approved by the Office of Transport Security, to include:
 - a. Security personnel properly trained;
 - b. Extensive screening of passengers and cargoes; and
 - c. Proof of security awareness training for drivers and conductors;
3. Separate or enclosed passenger waiting area from the bus bay;
4. Compliance to existing health protocols implemented on COVID-19 readiness.

Should any untoward incident happen thereby endangering the life and security of the riding public, the transport/terminal operator is prima facie presumed to have violated the requirements imposed under this MC and shall cause the Board to SUSPEND or CANCEL all Certificates of Public Convenience under the name of the violator, as may be determined by the Board.

All other issuances inconsistent herewith are deemed modified or superseded accordingly.

This Memorandum Circular shall take effect immediately following its publication in at least one (1) newspaper of general circulation. Let three (3) copies hereof be filed with the UP Law Center pursuant to Presidential Memorandum Circular No. 11, dated 09 October 1992.

SO ORDERED.

Quezon City, Philippines, 06 MAY 2022


ATTY. MARTIN B. DELGRA III, REB REA EnP
Chairman




PCOL. JOEL C. PERNITO (Ret.)
Board Member


ENGR. SHEPHERD L. S. BEGYAN
Board Member

Attested by:


MARIA KRISTINA E. CASSION
Executive Director