



MEMORANDUM CIRCULAR
NUMBER 2006 - 037

**SUBJECT : CERTIFIED TRUE COPY OR PHOTOCOPY OF
POLICY ISSUANCES**

By virtue of the powers vested in the Board under Section 5(j) of Executive Order No. 202 dated 17 June 1987, it is hereby resolved that a service/certification fee of FIFTY PESOS (P50.00) shall be charged on all requests for issuance of certified true copy or photocopy of any policy issuance of the Board. The service/certification fee charged shall be covered by a corresponding official receipt and the number and date of issuance thereof shall be indicated in the copy of the policy issuance thus requested. The true copy or photocopy of the policy issuance shall be certified as such by the Executive Director of the Board and a gold hologram shall be properly attached thereto.

Any request, sent through mail, for issuance of certified true copy or photocopy of any policy issuance of the Board must be accompanied by Postal Money Order payable to the order of the Land Transportation Franchising and Regulatory Board. The Board shall see to it that, on return mail, an official receipt is issued therefor.

Any copy of a policy issuance by the Board which is not properly certified shall not be recognized as an official copy and cannot be used legally as basis for any transaction with the Board or with any government agency.

This Memorandum Circular supersedes any and all issuances inconsistent herewith and shall be effective fifteen (15) days after its publication in a newspaper of general circulation or in the Official Gazette.

Quezon City, Philippines, JUN 05 2006


MARIA ELENA H. BAUTISTA
Chairperson


MA. ELLEN DIRIGE-CABATU
Board Member


GERARDO A. PINILI
Board Member

